

PREVAILED

Roll Call No. _____

FAILED

Ayes _____

WITHDRAWN

Noes _____

RULED OUT OF ORDER

HOUSE MOTION _____

MR. SPEAKER:

I move that Engrossed Senate Bill 270 be amended to read as follows:

- 1 Page 1, between the enacting clause and line 1, begin a new
2 paragraph and insert:
3 "SECTION 1. IC 4-23-7.1-21 IS AMENDED TO READ AS
4 FOLLOWS [EFFECTIVE JULY 1, 2002]: Sec. 21. (a) The board shall
5 determine the days and hours the library and its subdivisions will be
6 open for public use. ~~however,~~ **Except as provided in subsection (b),**
7 the provisions of the laws governing the length of the working day, the
8 hours of public business, and the observance of legal holidays shall be
9 observed.
10 **(b) The board shall provide that the library and its subdivisions**
11 **shall be open on Saturdays (other than a Saturday that is a legal**
12 **holiday) during the same hours that the library is open Monday**
13 **through Friday.**
14 SECTION 2. IC 5-15-5.1-5 IS AMENDED TO READ AS
15 FOLLOWS [EFFECTIVE JULY 1, 2002]: Sec. 5. (a) Subject to
16 approval by the oversight committee on public records created by
17 section 18 of this chapter, the commission shall do the following:
18 (1) Establish a forms management program for state government
19 and approve the design, typography, format, logo, data sequence,
20 form analysis, form number, and agency file specifications of
21 each form.
22 (2) Establish a central state form numbering system and a central
23 cross index filing system of all state forms, and standardize,
24 consolidate, and eliminate, wherever possible, forms used by state

- 1 government.
- 2 (3) Approve, provide, and in the manner prescribed by IC 5-22,
3 purchase photo-ready copy for all forms.
- 4 (4) Establish a statewide records management program,
5 prescribing the standards and procedures for record making and
6 record keeping; however, the investigative and criminal history
7 records of the state police department are exempted from this
8 requirement.
- 9 (5) Coordinate utilization of all micrographics equipment in state
10 government.
- 11 (6) Assist the Indiana department of administration in
12 coordinating utilization of all duplicating and printing equipment
13 in the executive and administrative branches.
- 14 (7) Advise the Indiana department of administration with respect
15 to the purchase of all records storage equipment.
- 16 (8) Establish and operate a distribution center for the receipt,
17 storage, and distribution of all material printed for an agency.
- 18 (9) Establish and operate a statewide archival program to be
19 called the Indiana state archives for the permanent government
20 records of the state, provide consultant services for archival
21 programs, conduct surveys, and provide training for records
22 coordinators.
- 23 (10) Establish and operate a statewide record preservation
24 laboratory.
- 25 (11) Prepare, develop, and implement record retention schedules.
- 26 (12) Establish and operate a central records center to be called the
27 Indiana state records center, which shall accept all records
28 transferred to it, provide secure storage and reference service for
29 the same, and submit written notice to the applicable agency of
30 intended destruction of records in accordance with approved
31 retention schedules.
- 32 (13) Demand, from any person or organization or body who has
33 illegal possession of original state or local government records,
34 those records, which shall be delivered to the commission.
- 35 (14) Have the authority to examine all forms and records housed
36 or possessed by state agencies for the purpose of fulfilling the
37 provisions of this chapter.
- 38 (15) In coordination with the data processing oversight
39 commission created under IC 4-23-16, establish standards to
40 ensure the preservation of adequate and permanent computerized
41 and auxiliary automated information records of the agencies of
42 state government.
- 43 (16) Notwithstanding IC 5-14-3-8, establish a schedule of fees for
44 services provided to patrons of the Indiana state archives. A
45 copying fee established under this subdivision may exceed the
46 copying fee set forth in IC 5-14-3-8(c).

- 1 **(17) The commission shall provide that the Indiana state**
2 **archives shall be open to patrons on Saturdays (other than a**
3 **Saturday that is a legal holiday) during the same hours that**
4 **the Indiana state archives is open Monday through Friday.**
5 (b) In implementing a forms management program, the commission
6 shall follow procedures and forms prescribed by the federal
7 government.
8 (c) Fees collected under subsection (a)(16) shall be deposited in the
9 state archives preservation and reproduction account established by
10 section 5.3 of this chapter."
11 Renumber all SECTIONS consecutively.
 (Reference is to ESB 270 as printed February 15, 2002.)

Representative Murphy